



Board Meeting Minutes - February 10, 2016

Call to Order:

The regular meeting of the Board of Directors of Beaver Creek Cooperative Telephone Company was held on February 10, 2016. The meeting was called to order by Vice Chair Matt Carlson at 6:05 pm. Chairman William Merchant arrived at 6:15 pm and led the meeting from that time at Beaver Creek Cooperative Telephone Company's office at 15223 S Henrici Rd, Oregon City, OR.

Present:

Mr. William Merchant
Mr. Matt Carlson
Mr. Gary Emmons
Mr. Rex Hagans
Mr. Don Kelly
Mr. Paul Hauer
Mr. David Warner
Ms. Tangee Bishop
Ms. Roselle Potts
Ms. Janine Brooks

Agenda:

Approved by consensus.

Minutes:

Minutes from January 14, 2016 approved without exception.

Financial Statement:

Not available pending audit completion.

Accounts Payable:

Accounts Payable for January 2016 was reviewed and discussed.

Loan Activity:

President Paul Hauer reviewed Loan Activity for 2015.



Capital Budget Review:

President Paul Hauer and Vice-President David Warner reviewed the 2015 Capital Budget versus actual expenditures.

President's Report:

President Paul Hauer reviewed the president's report that was submitted to the board for prior review.

CBS Update:

Staff is working with the auditors. There were no minutes to review as there was not a member meeting in January.

Open Discussion:

- Reschedule June 9th meeting to June 8th due to conflict with staff's schedules.
- Director 1 Position – Mr. Rex Hagans, Director District 1 will be moving out of the service area and will not be able to complete his term of office. The tentative date that he will resign is June 2016. The board will appoint someone to fulfill his term of office.
- Bylaws Review Schedule: Each board member will review the bylaws and send their changes to Gary to compile prior to March 10th board meeting. Areas of focus: Districts, Appointment of officers.
- Nominating Committee: The Board needs to appoint Nominating Committee and have them attend the April 13, 2016 Board Meeting. A timeline was handed out to the board,
- DOCSIS 3.1- William Merchant commented that DOCSIS 3.1 (Data Over Cable Service Interface Specification) was now starting to be deployed by one of the large CATV/Internet providers with gigabit Internet service speeds. The question was asked if our current CATV system upgrade work to 2-way capability would support this specification. David Warner answered yes that the upgrade work would support DOCSIS 3.1.
- Tangee Summerhill-Bishop, Director of Marketing and Member Services
 - o Presented ideas on changes to the Backyard Bash. She would like to consider adding Craft Beer, a car show and a pancake breakfast. Possibly expand hours from 8:00 a.m. to 6:00 p.m. The Board was in agreement with the proposed changes. Further discussion on possibly moving the event to park on Leland Road in the future.
 - o Renting of the area behind the water towers –advised the board that the Marketing group is researching the possibility of renting out the back for events such as weddings. Currently working with staff at the county regarding the zoning on conditional use.



- o Asking for board approval of entering an agreement with Graham Peterson, Windermere Realty, to actively advertise and pursue the lease of the top floor of the Keller Building and the 2 Lots in Beavercreek. His fee is 5 points if the lease includes utilities and 6 points without utilities. Board in agreement as long as stipulation to lease only, not purchase. If the lots were sold, it would require approval from RFTC since they hold loan.

- o Information regarding the Backyard Bash and Craft Bazaar and donations to charities will be included in the quarterly newsletter.

- o EZ Video will launch in March 2016.

- o Flowers will be available for members that come into the office on Friday, February 12, 2016.

The regular meeting recessed at 8:19 to go into Executive Session.

The regular meeting resumed at 8:20 pm.

Adjournment:

There being no further business the meeting was adjourned at 8:30 pm.

William Merchant
Chairman

Gary Emmons
Secretary



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